

These terms and conditions (**Conditions**) govern the contractual relationship between you and Global Adventure Challenges Limited (**GAC**) with respect to the Challenge. Please read these Conditions carefully as by booking a Challenge with GAC, or by participating in a Challenge you acknowledge that you have read and understand these terms and conditions and accept and agree to be bound by these Conditions.

1. INTERPRETATION

1.1 **Definition.** In these terms, the following definitions apply:

Challenge	China – Great Wall Trek
Challenge Documents	documents containing details of the Challenge, including itinerary, kit lists, further information, cost and payment information sheet – registration fees, challenge costs and challenge dates.
Challenge Leader	the person who leads each Challenge on behalf of GAC.
Charity	the charity or organisation chosen to receive sponsorship raised by you.
Contract	the contract between the you and us in accordance with these Conditions and the information set out in the Challenge Documents.
Force Majeure Event	any circumstances which are unusual and/or unforeseeable which are beyond the control of GAC, the consequence of which could not have been avoided even if all due care had been exercised, including (but not limited to) war or threat of war, riot, civil strife, hostilities, political unrest, government action, industrial dispute, natural or other disaster, nuclear incident, terrorist activity, weather conditions, closure of airports, fire, flood, drought, re-scheduling or cancellation of flights or alteration of the airline or aircraft type by an airline and technical problems with transportation and all similar events outside the control of the parties.
GAC	Global Adventure Challenges Limited whose registered office is at 2 Hilliards Court, Chester Business Park, Wrexham Road, Chester CH4 9QP (Company No. 04518582), ATOL number 6506.
GAC Website	www.globaladventurechallenges.com
Overseas Challenge	an event that takes place in whole or part outside of the UK.
POA	payment option A – pay the registration fee and then aim to raise the amount of sponsorship as shown in the Challenge documents
POB	payment option B – self funding option where the participant pays the Challenge costs and then aims to raise a further amount of sponsorship as shown in the Challenge documents
Registration Fee	the registration fee payable for the Challenge as set out on the GAC Website and/or Challenge Documents.
Challenge Costs	The tour costs due to GAC in addition to the Registration Fee
Sponsors	those who have elected to sponsor you through financial means.
Supplier	a company/person not employed by GAC who provides services regarding the Challenges.
UK Challenge	an event that takes place within the UK at all times.
You, Your	the first person named on the registration form and all persons on whose behalf a booking is made.

1.2 **Construction.** In these Conditions, the following rules apply:

- a reference to a statute or statutory provision is a reference to it as amended, extended or re-enacted from time to time and shall include all subordinate legislation made from time to time under that statute or statutory provision.
- a reference to **writing** or **written** includes fax and e-mail.
- Unless the context otherwise requires, a reference to one gender shall include a reference to the other genders.
- any words following the terms **including**, **include**, **in particular**, **for example** or any similar expression shall be construed as illustrative and shall not limit the sense of the words of those terms.

2. REGISTRATION

- To register for the Challenge for either POA or POB you must complete GAC's registration form and pay the Registration Fee as detailed in the Challenge Documents and/or the GAC Website. Registration Fees paid by credit card will incur a 2% booking fee. Please note that completion of the registration form does not constitute our acceptance of your booking.
- When you register for the Challenge you undertake that you have the authority to accept, and do accept these Conditions.
- If you have completed a registration form with more than one named person, the first named person on the registration form shall be deemed to have accepted these terms and conditions on behalf of all persons detailed on the registration form travelling on or otherwise participating in the Challenge, and by such travel or participation all named persons indicate their agreement to these Conditions.
- If your registration is successful, confirmation will be sent to you within 14 days of GAC receiving your application. The Contract will exist when GAC issues you with a letter confirming your acceptance onto the Challenge, together with a receipt for your Registration Fee. You are not considered registered with GAC until such time as GAC receives cleared funds in respect of the Registration Fee.
- The Registration Fee is non-refundable unless we cancel the Challenge for any reason other than a Force Majeure Event.

3. PARTICIPATION

- You need to be a minimum of 18 years old (or if aged between 14 and 17 you must be accompanied by a parent or legal guardian), in suitable physical condition to undertake the Challenge as set out in the itinerary and be fully aware of the possible risks inherent in adventure travel.
- The whole philosophy of this type of Challenge is one which allows alternatives and a substantial degree of on-tour flexibility. The outline itineraries given for each Challenge must therefore be taken as an indication of what each group should accomplish and not as a contractual obligation on our part. It is a fundamental condition of joining any GAC Challenge that you accept this flexibility, and acknowledge that delays and alterations and their results, such as inconvenience, discomfort, or disappointment, are possible.
- GAC reserves the right on reasonable grounds to decline your request to register and participate in the Challenge. Your entitlement to participate depends on GAC being satisfied that there are no

circumstances under which we ought properly to decline your participation in the Challenge. Our decision on your participation shall be final and binding. We will not exercise this right against you unless there are clear grounds for us to do so.

- You must comply with the laws and regulations of the countries visited and comply with all reasonable instructions of the Challenge Leader relating to the safety and organisation of the Challenge.
- If in GAC's opinion, any airline pilot, accommodation manager or other person in authority feels that you are behaving in such a manner as to cause danger, distress or annoyance to others or cause damage to property, your Challenge arrangements may be terminated by us or the Supplier concerned. In such an event, GAC shall have no liability to you and will not be responsible for making any refunds, paying any compensation or meeting any costs or expenses you incur as a result. Furthermore, you must meet any expenses GAC incurs as a result of your behaviour.
- You acknowledge and agree that GAC may use without charge, photography taken prior to, during, or after the Challenge in its brochures, on the GAC website, in its social network marketing activities and any other relevant promotional material.
- Most participants complete the Challenge they undertake. However, if you are obliged to cut your Challenge short due to ill-health or for any other reason, there is no refund of national park fees, or flight and accommodation costs. Any additional accommodation and/or transfer fees, flight and accommodation costs are your responsibility.
- No credit or refunds will be given if you fail to take up any component of your Challenge, or if you lose, mislay or destroy any travel documents.
- The Challenge is based on using twin accommodation (where applicable), and if you join a Challenge alone, you will be partnered with another member of the same sex to share accommodation where possible.

4. MEDICAL CONDITIONS AND MEDICAL FORM

- GAC requires all participants to complete a medical questionnaire. You agree to complete the medical questionnaire accurately and honestly giving full details of any condition. Such information will be maintained in a confidential manner.
- If you have any medical condition, which GAC in its sole discretion considers it may affect your involvement in the Challenge, GAC require you to have the medical questionnaire signed by a licensed and practising medical doctor in order for you to participate in the Challenge.
- Notwithstanding the circumstances, if you are unable or unwilling to obtain a doctor's signature in accordance with clause 4.2 you shall be deemed to have not fulfilled the required conditions to enable your participation on the Challenge. This shall be treated as a cancellation by you and result in applicable cancellation charges being imposed.
- Certain challenges may not be suitable for all people due to restriction posed by limitation in mobility, physical or cognitive disability, pregnancy or other various medical conditions. GAC reserves the right to refuse a booking if we feel unable to accommodate the particular needs of the person(s) concerned.
- It is a condition of joining a Challenge that in cases of emergency the GAC representative has your authority to arrange any necessary medical or surgical treatments and to sign any required form of consent on your behalf.

5. CHALLENGE PAYMENTS AND COSTS

- If you have chosen POA, you must pay the Registration Fee on registering.
- The purpose of the Challenge is to raise money for your Charity and your Charity will set you a sponsorship target. Your entitlement to participate in the Challenge is not contingent on raising sponsorship but if you do not raise the target amount, your Charity may lose money as a result of supporting your participation in this Challenge.
- The Charity will pay the Challenge cost arrangements, and any surplus of the sponsorship will be retained by the Charity.
- If you have chosen POB, you must pay the Registration Fee on registering, and must pay the Challenge cost and if applicable any price increase, at least 8 weeks prior to the departure date of your Challenge. Where payment has not been made 8 weeks prior to departure, GAC reserves the right to treat any arrangements as being cancelled by you. If you register within 8 weeks of departure, the full cost should be paid at the time of registration.
- You are responsible to pay for your personal equipment, tips, and the costs of visas*, vaccinations*, additional food and drink, personal spending money, transport to and from the airport of departure in the UK, travel insurance (see clause 14), single supplement*, small group supplement* amending confirmed details* and any other activities not included in the itinerary (*if applicable).
- The Challenge cost may alter, to allow for changes in costs by airlines or any government action including but not limited to new or increased taxes such as VAT, or in changes in embarkation or disembarkation fees, airport taxes, or to allow for fluctuations in applicable exchange rates and transportation costs including the cost of fuel. Under these circumstances GAC reserves the right to increase the Challenge cost payable by you under POB from the quoted price.
- In all cases, GAC will absorb an amount equivalent to 2% of the advertised challenge cost (excluding insurance premiums and admin fees). Only amounts in excess of this 2% will be surcharged.
- Where we notify you or the Charity of a price increase in excess of 10% above the full cost and you or the Charity have not within 14 days notified us in writing that you or the Charity accept the same, GAC may terminate this contract. There will be no change made to the price of your challenge cost within 30 days of your departure, nor will refunds be paid during this period.
- GAC's Challenge prices have been calculated based on a foreign currency exchange rate of £1 = €1.25 and £1 = \$1.3.

6. SPONSORSHIP

- You agree that you will not use the Challenge to raise funds for any cause other than the charity named in your registration form. If you cancel, or you are required to withdraw from the Challenge, you will be required to send all sponsorship money collected or received, directly to the Charity. This money will be retained by the Charity unless the Sponsor has requested that it be returned to them.
- You must not start to collect sponsorship until you have received written confirmation of your registration from GAC. All sponsorship money should be sent directly to the Charity and not to GAC. The sponsorship shall be treated as a donation to the Charity.

7. SPECIAL REQUESTS

- In the event that you wish to change a booking, GAC will make every effort to assist you. You will be charged an administration fee for any such amendments. All changes will be subject to availability.
- If you wish to extend your return date, and GAC is able to arrange it, there will be an administration fee, and if the change of date results in a more expensive ticket, you will be required to pay the difference. You will not be able to amend the outward date, only the return date. You must put your request in writing as instructed by GAC, no later than 8 weeks prior to departure, to GAC by email or

by letter. You must give a preferred return date with two other dates, just in case the first choice is not available. If GAC cannot confirm your requested change of return date, or if the resultant fare increases by £50.00 or more and you choose not to accept the flight GAC will not charge you the administration fee.

7.3 If you choose to postpone your participation in a challenge or want to participate in an alternative challenge, you should put your request in writing to enquiries@globaladventurechallenges.com as soon as possible and in any event no later than 8 weeks before the departure of the Challenge. If the Challenge you wish to move to has a higher Registration Fee, insurance premium, minimum sponsorship level, or challenge cost, you will be responsible to pay the difference.

7.4 GAC reserves the right to treat a request to transfer to an alternative challenge as a cancellation and re-booking if such request is received in writing within 8 weeks prior to the departure date.

7.5 Any request to transfer to an alternative challenge will incur an administration fee payable within 30 days from the date of invoice. Any failure by you to pay such invoice by the due date will result in GAC refusing your transfer request to participate in an alternative challenge.

8. CANCELLATION

8.1 Certain amendments (such as postponing your participation to a future Challenge) made by you within eight weeks of departure will be treated as cancellations and re-bookings. The normal cancellation charges will apply (see below).

8.2 All amendments and cancellations should be confirmed to GAC in writing. Cancellations are only effective from the day that they are received by GAC. If you are posting your cancellation to us recorded delivery is essential. Your insurance policy may refund much of your costs if cancellation is due to certain specified factors.

<u>Period before departure</u>	<u>Cancellation Charge</u>
56 days to 50 days	60% of Challenge cost
49 days to 36 days	70% of Challenge cost
35 days to 29 days	90% of Challenge cost
Within 29 days	100% of Challenge cost
Departure date or no show	100% of Challenge cost

8.3 GAC reserves the right in any circumstance to cancel the Challenge. However, in no case will GAC cancel your Challenge less than eight weeks before the scheduled departure date unless it is in the case of a Force Majeure Event.

8.4 GAC shall not be in breach of the Contract nor liable for delay in performing, or failure to perform, any of its obligations under the Contract if such delay or failure result from a Force Majeure Event. GAC will be unable to make any refunds, pay you any compensation or meet any costs or expenses you incur as a result of a Force Majeure Event.

8.5 If GAC has to cancel your Challenge before the date of departure (other than in the case of a Force Majeure Event you will be offered either

(a) an alternative Challenge of comparable type, though if the alternative offered is at additional cost, the difference will be payable by the Charity under POA or you under POB, or

(b) a full refund of your Registration Fee

in either case being the only recompense which will be due to you.

8.6 In exceptional circumstances where there are less than the minimum number of participants required to operate the Challenge, GAC reserves the right to cancel the Challenge, and will not do so later than 8 weeks prior to the Challenge departure date. In these exceptional circumstances, the Registration Fee will be returned to you in full along with any proportion of insurance premium returned at the discretion of your travel insurance provider.

8.7 If the Challenge is cancelled by GAC, GAC will not be liable to you for any incidental expenses that you may have incurred as a result of your booking, such as visas, vaccinations and non-refundable connecting flights.

8.8 Subject to Regulation 14 of the Package Travel Regulations, GAC reserve the right to cancel or curtail the Challenge at any time if in the reasonable opinion of GAC or the Challenge Leader it would be unsafe or would risk the health of any participant to commence or continue with the challenge.

9. CHALLENGE DOCUMENTATION

9.1 The itineraries, further information and kit lists, travel insurance for each Challenge, instructions to apply for visas (where applicable), medical questionnaire and other details are published in good faith as statements of intention only. GAC may make reasonable changes to the itinerary, vehicle and equipment use where deemed necessary or advisable.

9.2 In due course you will be provided with general information about your Challenge, which could include travel insurance, passport and visa requirements, information about health formalities required for the Challenge, the arrangements for security for the money paid over and (where applicable) for your repatriation in the event of our insolvency, and the times and places of intermediate stops and transport connections and accommodation details.

9.3 You must ensure that your travel documents, full ten year passport (with a minimum of six months validity at the end of the Challenge), visas and vaccination certificates are in order. Please bear in mind these requirements are subject to change and GAC cannot be held responsible if you do not check current requirements before your departure. If failure to obtain any such documents results in fines, surcharges or other financial penalty being imposed upon GAC then you shall reimburse accordingly.

9.4 You are liable for any costs, expenses or other sums incurred by you as a consequence of a refusal to allow you into any country on the itinerary as a result of insufficient time on your passport or otherwise.

9.5 The information in the Contract and in the documents supplied to you accompanying the Contract is correct at the time of printing, and is given in good faith but without responsibility on the part of GAC. Where relevant you should check with the relevant authority the latest information prior to your Challenge.

10. CHALLENGE ITINERARY

10.1 In an adventure challenge the itinerary may be and often is changed at short notice due to changing weather patterns, wildlife movements, and other factors out of our control. While GAC makes all proper and reasonable efforts to maintain the advertised itinerary we do not guarantee that we can keep to the intended itinerary. Therefore, GAC reserves the right to amend the itinerary of any Challenge as and when it may become necessary to do so.

10.2 If there is a minor modification before you depart, GAC and/or the Charity will try to notify you, although we are not obliged to do so, nor is GAC obliged to pay any compensation. GAC is not liable for any penalty charges associated with 'supersaver' type connecting rail or air fares, in the event of a change to a tour departure date, time, or place. Departure timings and carriers are subject to change and all

details given to you are for guidance only. Confirmed details will be as shown on your ticket and/or your final joining instructions.

10.3 Should a material change become necessary GAC and/or the Charity will inform you as soon as reasonably possible. You may decide whether or not to accept the change although you must let GAC and/or the Charity know within seven days. A material change includes one made to your travel arrangements before departure involving change of departure point or arrival point (other than departure or arrival points within the same city) or if outward or return transportation dates are rescheduled by more than 24 hours.

10.4 If GAC alters the mode of transportation on the Challenge, then this is not a material change and GAC will not be under any obligation to notify you of any such change in advance.

10.5 As GAC does not control the day-to-day management of your accommodation, it is possible that we may be advised that the reserved accommodation may not be suitable or available to you upon arrival. If this happens, GAC will endeavour to provide accommodation of at least the same standard in the same area.

10.6 If GAC is required to change the itinerary during the Challenge, the Challenge Leader will arrange the best alternative. This decision will rest on the sole judgement of the Challenge Leader. The decision of the Challenge Leader is final.

10.7 As all GAC's itineraries are different, and modes of transportation used differ with each itinerary. In prepared itineraries, transport timings are provided by the carrier concerned and are subject to such matters as weather conditions, maintenance requirements, the ability of passengers to check-in on time, and in the case of flights, to air traffic control restrictions. Accordingly, the times of flights and other forms of transport are estimates only and cannot be guaranteed. Internal flights are particularly vulnerable to change.

10.8 The availability or provision of accommodation is subject to the 'house rules' of the accommodation or site. This Challenge may be taking place in a country where travel and accommodation standards are less developed than in the UK. Standards of accommodation will vary from extremely basic to adequate and in some locations, you may have to do without essential services.

11. CONDITIONS OF SUPPLIERS

GAC is not a carrier or provider of accommodation. Each journey (whether undertaken or not) by land, sea or air is governed by the conditions of the carrier undertaking to provide that carriage. Some of these conditions limit or exclude liability and are often the subject of international agreements. Copies of applicable conditions are available for inspection at the offices of the carrier concerned.

12. TRANSPORTATION DELAYS

12.1 GAC has no control and accepts no liability whatsoever for cancellations and delays, which are subject to operational decisions by carriers, airlines and/or traffic control authorities. You are responsible for check-in at the correct time and for presenting yourself to take up all pre-booked components of your Challenge.

12.2 If transportation delays mean that any additional transfers are required to enable you to join the group these costs must be met immediately by you and should later be reclaimed under your travel insurance policy if applicable. If you are joining the tour locally (i.e. the country the Challenge takes place in) the responsibility of GAC does not commence until the appointed time at the designated meeting point.

13. LIABILITY

13.1 Participants together with their personal property including baggage are at all times solely at their own risk. GAC will not be responsible for any injury, illness, death, loss, damage, expense, cost or other claim of any description whatsoever which results from:

(a) the act(s) and/or omission(s) of the person(s) affected or any member(s) of their party or

(b) the act(s) and/or omission(s) of a third party not connected with the provision of the Challenge and which were unforeseeable or unavoidable or

(c) a Force Majeure Event.

13.2 Except as specifically set out in these Conditions, we will not accept any further or different liability than the Package Travel, Package Tours and Package Holidays Regulations 1992 impose. It is your responsibility to show that reasonable skill and care has not been used if you wish to make a claim against us.

13.3 Nothing in these Conditions shall limit or exclude the liability of GAC for:

(a) death or personal injury caused by its negligence, or the negligence of its employees, agents or subcontractors (as applicable); or

(b) fraud or fraudulent misrepresentation; or

(c) any matter in respect of which it would be unlawful for the GAC to exclude or restrict liability.

13.4 Subject to clause 14.3:

(a) GAC does not accept responsibility for any losses suffered by any person participating in a Challenge as a result of (including but not limited to) physical exertion for which a participant is not prepared, consumption of alcoholic beverages, breakdown of equipment; high altitude, lack of or limited access to medical attention in remote locations and the adequacy of medical attention once provided;

(b) GAC shall under no circumstances whatever be liable to you, whether in contract, tort (including negligence), breach of statutory duty, or otherwise, for any loss of profit, or any indirect or consequential loss arising under or in connection with the Contract; and

(c) the total liability of GAC to you in respect of all other losses arising under or in connection with the Contract, whether in contract, tort (including negligence), breach of statutory duty, or otherwise, shall in no circumstances exceed the price of the Challenge.

13.5 GAC does not accept any responsibility for disruption, inconvenience, cancellation or alteration to Challenges due to problems caused directly or indirectly by computer problems, where these problems are not our fault or the fault of our Suppliers or could not have been avoided even though all reasonable care has been taken.

13.6 GAC does not accept responsibility for services or facilities which do not form part of the Contract. If you book any additional activities locally, which is not part of the original Challenge itinerary, your contract for the operation of the activity is with the local company operating the activity. We are not responsible for the provision of the local activity or for anything that happens during the course of its provision by the supplier.

13.7 Participants who select a ground only option are recommended to purchase flights approximately 8 weeks before the departure date of the Challenge. GAC shall not be liable for any flight costs, accommodation costs and any other associated costs incurred by a Participant before GAC confirms that the minimum numbers have been recruited for the Challenge and that the Challenge will proceed.

13.8 Please note that your statutory rights as a consumer are not affected by the Contract.

14. TRAVEL INSURANCE

- 14.1 In order to participate in a GAC event, it is compulsory that you have travel insurance for all Overseas Challenges and it is recommended for all UK Challenges. GAC is able to offer you travel insurance specifically tailored to these types of challenges. For up to date information on the relevant travel insurance company and their requirements for your chosen Challenge, please see the GAC Website.
- 14.2 If you decide to obtain your own travel insurance then you should provide us with details of your own personal travel insurance. You will not be allowed to travel if GAC discover that you have no proof of suitable travel insurance and in such circumstances no refund shall be given by GAC. If GAC discover that you have no suitable travel insurance after departure of the Challenge, GAC shall not be liable for any injury and/or damage to persons or property as a result of your failure to obtain suitable travel insurance and you acknowledge and accept the risks of participating in the Challenge without suitable travel insurance.
- 14.3 GAC will not vet or check your own personal travel insurance policy details. Therefore you and you alone are responsible for ensuring that you have adequate personal travel insurance, with protection for the full duration of the challenge in respect of at least medical expenses, injury, death, repatriation, cancellation and curtailment. If you suffer from any pre-existing medical condition you should disclose this to your travel insurer and advise them of any new condition which you may develop before the date of departure. Failure to disclose any medical condition could render your policy invalid. If you make your own arrangements you should ensure that there is no exclusion clauses limiting protection for the type of activities included in the challenge.
- 14.4 Whilst GAC has taken steps, which they consider necessary to review the travel insurance policies it offers, it is not possible to anticipate every conceivable risk or accident that can occur on an adventure Challenge. In addition, no insurance policy covers every possible accident that may arise. You are therefore requested to consider for yourself the wording of any policy provided which may be compulsory for the Challenge.
- 14.5 You should take the original copy of the travel insurance policy on the Challenge, and leave a photocopy at home.
- 14.6 If you extend your return date, you will also need to make sure that your travel insurance is extended to cover you for the full duration.

15. RISKS AND INDEMNITY

- 15.1 An adventure Challenge is not without risks. You must be adequately fit to cover the distances and undertake the programme set out in your Challenge itinerary. You therefore take part entirely at your own risk. In addition you agree to indemnify GAC and the Charity against claims for loss or damage to personal property or for loss or consequential losses or claims through your participation in this Challenge arising from your own actions.
- 15.2 You take the risk that you will be able to satisfy all immigration customs or other authorities to be able to be granted lawful access into all the countries on the itinerary. If you are refused access, GAC accepts no liability for any costs and expenses you incur in resolving your difficulties or returning to the UK. GAC will give such assistance as we can in the circumstances without any obligation upon us to do so and without any liability for our actions on your behalf.
- 15.3 Cyclists must wear a helmet meeting UK standards when riding and must wear such other safety clothing or equipment as may be required in the country concerned or under the rules and regulations of any local service provider of any activity undertaken by you.

16. YOUR FINANCIAL PROTECTION

- 16.1 When you buy an ATOL protected flight inclusive Overseas Challenge from us you will receive an ATOL Certificate. This lists what is financially protected, where you can get information on what this means for you and who to contact if things go wrong.
- 16.2 We, or the suppliers identified on your ATOL Certificate, will provide you with the services listed on the ATOL Certificate (or a suitable alternative). In some cases, where neither we nor the supplier are able to do so for reasons of insolvency, an alternative ATOL holder may provide you with the services you have bought or a suitable alternative (at no extra cost to you). You agree to accept that in those circumstances the alternative ATOL holder will perform those obligations and you agree to pay any money outstanding to be paid by you under your contract to that alternative ATOL holder. However, you also agree that in some cases it will not be possible to appoint an alternative ATOL holder, in which case you will be entitled to make a claim under the ATOL scheme (or your credit card issuer where applicable).
- 16.3 If we, or the suppliers identified on your ATOL certificate, are unable to provide the services listed (or a suitable alternative, through an alternative ATOL holder or otherwise) for reasons of insolvency, the Trustees of the Air Travel Trust may make a payment to (or confer a benefit on) you under the ATOL scheme. You agree that in return for such a payment or benefit you assign absolutely to those Trustees any claims which you have or may have arising out of or relating to the non-provision of the services, including any claim against us, the travel agent (or your credit card issuer where applicable). You also agree that any such claims may be re-assigned to another body, if that other body has paid sums you have claimed under the ATOL scheme.
- 16.4 For UK Challenges, all participants booking a non-flight package with GAC are fully insured for the initial deposit, and subsequently the balance of monies paid as detailed in your booking confirmation form. The policy will also include repatriation if required, arising from the cancellation or curtailment of your travel arrangements due to the insolvency of GAC. This insurance has been arranged with MGA Cover Services Limited (registered address Farren House The Street, Farren Court Cowfold West Sussex RH 13 8BP, company registration: 08444204 authorised and regulated by the Financial Conduct Authority registration number 597536) under a binding authority with the insurer CBL Insurance Europe Limited (registered address 2nd Floor 13-17 Dawson Street Dublin 2 Ireland, who are authorised and regulated by the Financial Conduct Authority registration number 203120).

17. DATA PROTECTION

- 17.1 GAC must collect personal information from you in order to process your registration and deliver the Challenge. All personal information that we may collect (including, but not limited to, your name, address and passport details) will be collected, used and held in accordance with the provisions of the Data Protection Act 1998.
- 17.2 You agree that we may use your personal information to:
- (a) provide the Challenge;
 - (b) process any payments you make; and
 - (c) inform you of new products and services available from us. You may request that we stop sending you this information at any time.
- 17.3 You acknowledge that GAC may share your personal information with its third party suppliers and operators who deliver services or component parts of the Challenge. If you are participating in the Challenge to raise funds on behalf of a charity you agree that GAC may share your personal information with your chosen charity for the sole purpose of your fundraising on their behalf. By

submitting any personal information to GAC, you accept that your personal information may be shared with third parties.

- 17.4 If you are taking part in an Overseas Challenge outside of the European Economic Area (EEA), in order for GAC to administer the Challenge it may have to disclose and process information outside of the EEA. Controls on data protection may not be as strong as legal requirements in the UK, however GAC shall not transfer such personal data to any third party except as may be necessary for the purposes of the Challenge.

18. COMPLAINTS

- 18.1 GAC will do our very best to ensure that your travel arrangements go according to plan. However, if you have a complaint arising out of what GAC has agreed to provide for you please let us know at the earliest opportunity, if necessary by calling the GAC on +44 (0)1244 676454 from wherever you may be.
- 18.2 If a problem arises during your Challenge, it is important that you advise the Challenge Leader and the Supplier at the earliest opportunity who will endeavour to put things right.
- 18.3 If your complaint cannot be resolved locally you should advise GAC within 28 days of returning to the UK, in writing, with all other relevant information. Your letter will be given prompt attention. If you fail to follow this simple procedure, GAC will not accept responsibility, as we would have been deprived of the opportunity to investigate the matter and hopefully rectify any problem. Failure to complain on the spot will result in the client's ability to claim compensation from GAC being extinguished or at least reduced.
- 18.4 Any dispute or difference between the parties arising out of or in connection with this Agreement shall be referred to a single mediator to be agreed upon by the parties or in default of agreement to be nominated by the President for the time being of the Law Society of England and Wales.

19. OTHER IMPORTANT TERMS

- 19.1 Nothing in these Conditions are intended to, or shall be deemed to, establish any partnership or joint venture between any of the parties, constitute any party the agent of another party, or authorise any party to make or enter into any commitments for or on behalf of any other party.
- 19.2 GAC may transfer its obligations and rights under these Conditions and the Contract to a third party. You may not transfer your obligations and rights under these Conditions and under the Contract.
- 19.3 The Contract is between you and GAC. No one other than a party to the Contract shall have any right to enforce any of its terms.
- 19.4 Each of the clauses of these Conditions operates separately. If any court or relevant authority decides that any of them are unlawful, the remaining paragraphs will remain in full force and effect.
- 19.5 No failure or delay by GAC in exercising any of its rights under the Contract means that GAC have waived that right, and no waiver by GAC of a breach of any provision of the Contract means that GAC will waive any subsequent breach of the same or any other provision.
- 19.6 No employee of GAC, other than a director has the authority to vary or omit any of these Conditions, or promise any discount or refund with regard to the cost of the Challenge. Any amendments to these Conditions may only be made in writing and signed by a director of GAC.
- 19.7 The Contract constitutes the entire agreement between the parties and supersedes and extinguishes all previous agreements, promises, assurances, warranties, representations and understandings between them, whether written or oral, relating to its subject matter.
- 19.8 The Contract, and any dispute or claim (including non-contractual disputes or claims) arising out of or in connection with it or its subject matter or formation shall be governed by, and construed in accordance with the law of England and Wales.
- 19.9 Each party irrevocably agrees that the courts of England and Wales shall have exclusive jurisdiction to settle any dispute or claim (including non-contractual disputes or claims) arising out of or in connection with the Contract or its subject matter or formation.

The Salvation Army's Trek China Fundraising Conditions



You must agree to the following terms and conditions when carrying out fundraising in connection with the Trek China challenge event:

1. To use your best endeavours to raise sponsorship of at least £2810 for The Salvation Army if you choose the full sponsorship Payment Option A (POA), or £1405 if you choose Payment Option B (POB). For the latter option (POB) you will also pay the tour costs, at your own expense .
 2. To explain to all donors that:
 - 2.1 donations are for The Salvation Army;
 - 2.2 the donations will not be refundable if you do not participate in or complete the challenge; and
 - 2.3 if you choose Payment Option A (whereby you aim to raise the full sponsorship of £2810), that The Salvation Army will be facilitating payment of the tour costs due to Global Adventure Challenges as an agent from the sponsorship money that you raise. The tour costs are a sliding scale and will be between £1,369 and £1,666 depending on the size of the group:
 - 15 pax = £1,666 per person
 - 16 pax = £1,651 per person
 - 17 pax = £1,638 per person
 - 18 pax = £1,626 per person
 - 19 pax = £1,615 per person
 - 20 – 24 pax = £1,516 per person
 - 25 – 29 pax = £1,470 per person
 - 30 – 44 pax = £1,405 per person
 - 45 – 49 pax = £1,394 per person
 - 50 – 54 pax = £1,369 per person
- [Please note, if you choose Payment Option B, you will be invoiced accordingly by Global Adventure Challenges direct. We are anticipating – but cannot of course guarantee – that the group size will be between 30 – 44 people].
3. On any promotional materials you prepare:
 - 3.1 only to use the approved version of our name and logo and comply with our brand guidelines (which are available from angela.carlucci@salvationarmy.org.uk);
 - 3.2 to include the full name and registration details for The Salvation Army, using the following wording: *“The Salvation Army is a registered charity (with charity numbers 214779 in England and Wales and SC009359 in Scotland)”*; and
 - 3.3 if you describe our work, to use the wording: *“The Salvation Army puts its beliefs into practice through a programme of practical action, serving our communities, supporting those in need and fighting for social justice. We run over 100 social services centres across the UK to help homeless people, older people, families and people with drug and alcohol addictions”*.
 4. Not to do anything to bring the name of The Salvation Army into disrepute.
 5. To act honestly in all aspects of your fundraising and deal with all donors courteously.
 6. Not to intrude on a person’s privacy, be unreasonably persistent in asking people to donate or place undue pressure on a person to donate.
 7. To comply with all laws, rules, regulations, codes, policies and guidance that may apply to your fundraising (including, without limit, in respect of fundraising, data protection and health and safety and the Fundraising Regulator Code of Fundraising Practice) and obtain any necessary licence, consents or permissions.
 8. To comply with any instruction or guidance provided by us in relation to your fundraising.
 9. All fundraising events are undertaken at your own risk and you may need to carry out a health and safety risk assessment for your event and ensure that all participants are fully briefed and adequately supervised.

10. Not to raise funds by carrying out house-to-house collections.
11. Not to collect on private property (including shops) without first obtaining the permission of the owner.
12. Not to collect in any public place without first obtaining a collector's licence from the appropriate local authority (usually the police or council).
13. When applying for any licence and carrying out any public collections, to make it clear that you are not an employee or agent of The Salvation Army.
14. To comply with the policy of The Salvation Army not to seek funding from companies related with gambling, drink or tobacco.
15. To return any unused fundraising materials that you received from us, including collection tins, to us within one month of my fundraising activity to the address below.
16. To keep details of the names and addresses of and amounts donated or pledged by all donors and to provide such details to us within 7 days of a request from us and to provide any other information we request to enable us to verify the amount you collected from your fundraising activity.
17. Subject to clause **Error! Reference source not found.** and without applying any pressure, to ask all donors whether they will agree to gift aid declarations for their donations (where eligible) and to keep an accurate record of those who agree to gift aid their donations (further information on gift aid can be found at www.gov.uk/guidance/gift-aid-what-donations-charities-and-cascs-can-claim-on#sponsored-challenges).
18. To keep confidential all sponsorship/donation forms and not disclose personal details (including addresses) of sponsors and donors to anyone else.
19. If you collect personal information from anyone who provides donates or contributes to your fundraising activity, to ensure that such personal data is treated in accordance with data protection legislation and protected from loss or unauthorised access.
20. To let us know at the earliest opportunity if you have to withdraw from or cancel your participation in the challenge and immediately return all material containing the names, logo or branding of The Salvation Army.
21. To meet any costs or expenses incurred or arising in connection with your fundraising activity, on the basis that you are fully responsible for all your fundraising activity.
22. The Salvation Army cannot accept any responsibility or liability for your fundraising activity, or for any injury or loss to you, or any persons involved with your fundraising activity or for any liability, losses, costs, injuries or claims incurred or arising from your fundraising activity (except for death or injury caused by The Salvation Army's negligence or any other liability which the law does not permit us to exclude) and you agree to reimburse us for all liability, losses, costs and claims incurred by us arising as a result of your fundraising activity.
23. Where relevant, to ensure that you, and any third parties involved in your fundraising activity are fully insured, especially against the risk of death or personal injury and you acknowledge that your fundraising activity is not insured by The Salvation Army or its insurers and you must not take any unnecessary personal or safety risks.
24. To use your best endeavours to procure that all proceeds from your fundraising are paid to The Salvation Army according to the following schedule:

Date	% of sponsorship	Payment Option A (Full sponsorship)	Payment Option B (Self funder)
Friday 8th June	50%	£1405	£700
Friday 24th August	30%	£840 - £2245 in total	£420 - £1120 in total
Sunday 28th October	20%	£565 - £2810 in total	£285 - £1405 in total

25. To transfer donations by electronic transfer to:
 - Bank Name:** RBL (Reliance Bank)
 - Account Number:** 00178100
 - Sort Code:** 60-01-73

(when making the transfer please use the reference - 'CHINA18 + YOUR **SURNAME**' and also send an email to challenge@salvationarmy.org.uk letting us know the amount and date of the payment, so we can ensure it is processed correctly).

26. To send us any other donations by cheque are made payable to 'The Salvation Army' and sent to the Fundraising Events Unit at the address below.
27. The Salvation Army may require you to withdraw from or cancel your fundraising activity at any time (including without limitation to comply with health and safety requirements or for regulatory reasons) and you will immediately comply with any such notice from us.
28. To allow any photographs or videos taken during or in connection with your fundraising activity and which you have shared with us or used with reference to us on social media, to be used by us for commercial and/or fundraising purposes and by sending these photographs to us or sharing them with us (including online), you confirm that anyone featuring prominently in the photograph or video is aged 16 or over, and that they have consented to their image being used in this way.
29. To comply with our policy not to allow children to raise funds on our behalf in respect of any activities which include public collections without adult participation, or in events which are dangerous for children.
30. To provide us on request with a fundraising report and any other information that we reasonably require to enable us to monitor compliance with this agreement.
31. To note that The Salvation Army does not support fundraising through lotteries and raffles.
32. To understand that The Salvation Army may terminate this agreement and your right to fundraise at any time by giving notice in writing and on termination you shall cease to raise funds for us and shall pay us any sums raised before termination.

Keeping in touch*

The Salvation Army will use your personal data to process your application for this event and where we agree you will go ahead with the event. We may share this with companies contracted to The Salvation Army who help deliver this event. We will keep the personal data you submit as only as long as required for this purpose and will process it in accordance with Data Protection law .

You have a right to a copy of information we hold about you and in some circumstances to have it amended or deleted and to withdraw consent. For this and to raise any queries on how your information is handled please contact Head of Privacy and Data Protection at data.protection@salvationarmy.org.uk or the address below.

In accepting these Terms and conditions, you confirm that you are happy for your information to be used as described above.

For more information see our [privacy policy](#) on The Salvation Army website or request a copy from the address below.

*Please note The Salvation Army will not pass on your details to any other organisation.

Events Fundraising Unit, The Salvation Army, 101 Newington Causeway, London SE1 6BN or by email to challenge@salvationarmy.org.uk

The Salvation Army Trustee Company acting in its capacity as trustee of The Salvation Army Trust (Central Funds) Trust